

MINUTES

HISTORIC PRESERVATION ADVISORY BOARD MEETING
CITY HALL, 385 SOUTH GOLIAD, ROCKWALL, TEXAS
JULY 21, 2022 IN THE CITY COUNCIL CHAMBERS AT 6:00 PM

2 I. CALL TO ORDER

3
4 **Chairman Jay Odom brought the meeting to order at 6:01 PM. Board members present were Sarah Freed, Marci Hall, Alma McClintock, Tiffany Miller, and Brad Adams. Absent from the meeting was Board member Beverly Bowlin. Staff members present were Planners Henry Lee and Bethany Ross. Absent from the meeting was Director of Planning and Zoning Ryan Miller and Planning Coordinator Angelica Gamez.**

7
8 II. OPEN FORUM

9
10 *This is a time for anyone to address the Historic Preservation Advisory Board (HPAB) on any topic that is not already listed on the agenda for a public hearing. Per the policies of the City of Rockwall, public comments are limited to three (3) minutes out of respect for the time of other citizens. On topics raised during the OPEN FORUM, please know that the Historic Preservation Advisory Board (HPAB) is not permitted to respond to your comments during the meeting per the Texas Open Meetings Act.*

14
15 **Chairman Odom explained how Open Forum is conducted and asked if anyone wished to speak to come forward at this time. There being no one coming forward to speak Chairman Odom closed the open forum.**

17
18 III. CONSENT AGENDA

19 *These agenda items are administrative in nature or include cases that meet all of the technical requirements stipulated by the Unified Development Code (UDC) and Chapter 38, Subdivisions, of the Municipal Code of Ordinances, and do not involve discretionary approvals.*

21
22 1. Approval of Minutes for the June 16, 2022 Historic Preservation Advisory (HPAB) meeting.

23
24 **Board member Adams made a motion to approve the consent agenda. Board member McClintock seconded the motion which passed by a vote of 6-0.**

26
27 IV. PUBLIC HEARING ITEMS

28
29 *This is a time for anyone to speak concerning their issues with a public hearing case. If you would like to speak regarding an item listed in this section, please submit a Request to Address the Historic Preservation Advisory Board (HPAB) (i.e. the yellow forms available at the podium or from staff). The Historic Preservation Advisory Board Chairman will call upon you to come forward at the proper time or will ask if anyone in the audience would like to speak. Please limit all comments to three (3) minutes out of respect for the time of other citizens.*

33
34 2. **H2022-015 (BETHANY ROSS)**

35 Hold a public hearing to discuss and consider a request by Blas and Ana K. Mejia for the approval of a Small Matching Grant for a front yard fence on a Medium Contributing Property being a 0.263-acre parcel of land identified as Lot 1, Block 6, Farmer & Merchants Addition, City of Rockwall, Rockwall County, Texas, zoned Single Family 7 (SF-7) District, situated within the Old Town Rockwall (OTR) Historic District, addressed as 502 Kernodle Street, and take any action necessary.

39
40 **Planner Bethany Ross provided a brief summary in regards to the request. Previously the Board had approved a COA for the applicant to construct a 40-inch, white alternating picket fence. Today the applicant is requesting a small matching grant of \$1,000.00 to help with the cost of the fence materials. The total valuation of the project provided by the applicant is \$3,324.70, therefore qualifying the applicant of up to \$1,000 small matching grant. However, approval of a small matching grant is a discretionary decision for the Board. On July 7, 2022, staff mailed out 25 notices to property owners and occupants within 200-feet of the subject property and received one notice back in favor of the applicant's request.**

46
47 **Chairman Odom opened the public hearing and asked anyone who wished to speak to come forward at this time. There being no one indicating such, Chairman Odom closed the public hearing and brought the item back to the Board for discussion or action.**

49
50 **After brief discussion, Board member McClintock made a motion to approve item H2022-015. Board member Adams seconded the motion which passed by a vote of 6-0.**

52
53 V. DISCUSSION ITEMS

54
55 *These items are for discussion between staff and the Historic Preservation Advisory Board (HPAB) and relate to administrative information and/or cases that will come forward for action or public hearing at a future Historic Preservation Advisory Board meeting. Public comment on these cases can take place when these items are considered for action by the Historic Preservation Advisory Board.*

58
59 3. Update from Historic Preservation Officer (HPO) regarding historic projects. (RYAN MILLER)

60
61 **Planner Henry Lee indicated that there are currently no ongoing historic projects.**

62
63 VI. ADJOURNMENT

64

65
66
67
68
69
70
71
72
73
74
75
76

Chairman Odom adjourned the meeting at 6:08 pm

PASSED AND APPROVED BY THE HISTORICAL PRESERVATION ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS THE 16th DAY OF February 2022.



JAY ODOM, CHAIRMAN



ATTEST: BETHANY ROSS, PLANNER